

**Purpose:**

The purpose of this policy is to ensure the principles of access and equity are adhered to, thereby maximising outcomes for all clients within the day to day context of their work.

**Policy Outline:**

Training is characterised by its capacity to respond to diversity and cater to specific areas of identified needs. As confirmed by the Quality Indicators, all RTOs must adhere to principles of access and equity, maximising outcomes for its clients.

Skills Training Australia is committed to enabling all individuals to reach their full potential ensuring that vocational education and training is responsive to the individual needs of clients whose age, gender, cultural or ethnic background, disability, sexuality, LLN level, unemployment, imprisonment or remote location may present a barrier to access and achievement of outcomes. This however does not mean that Skills Training Australia will accept anyone as a client who does not meet the specific selection criteria for a qualification.

**Policy Detail:**

Information about access and equity will be delivered through:

- Our policies and procedures
- Our Code of Conduct

Skills Training Australia provides access to training and assessment opportunities through:

- Our website
- Advertising
- Marketing materials
- Flexible delivery and assessment options
- Administrative assistance

**Approval Authority:**

This Policy is approved by the Executive Management as indicated and the control copy is one that is maintained within the Quality Management System and as such all hard copies need to be verified.

**Documents Referenced:**

- P020 Code of Conduct
- Equal Opportunity Act 2010
- Racial Discrimination Act 1975
- Sex Discrimination Act 1984
- Australian Human Rights Commission Act 1986
- Disability Discrimination Act 1992
- Age Discrimination Act 2004
- Workplace Gender Equality Act 2012
- Anti-Discrimination Act 1977