

Withdrawal – VET FEE-HELP

Form

By completing and submitting this *withdrawal form the student will discontinue the Course of Study or Unit/s of Study with Skills Training Australia and will need to re-apply for admission to study in the future.

Please note: to avoid incurring a VET FEE-HELP debt the student must withdraw from a Unit of Study on or before the census date.

The date the *withdrawal form is received by Skills Training Australia is the date the student is deemed to have withdrawn from the Course of Study or Unit/s of Study.

*the withdrawal form or an email or letter of intention to withdraw

Personal Details

Student Name:	
CHESSN:	
Email:	
Address:	
Phone:	

Please tick your request/s

- I wish to withdraw from my Course of Study
- I wish to withdraw from my Unit/s of Study

If applying for special circumstances for incurred debt to be re-credited after the census date please refer to *PP127 Student Review Requirements, Refunds and Re-crediting VFH Balance* and complete and return *FM141 Refund and Re-credit of FEE-HELP Balance*

Withdrawal Details

VET Course Code and Name

VET Unit of Study	Office Use Only		
	Start Date	Census Date	Upfront Fees Paid

I understand that:

- by completing and signing this form I will discontinue my enrolment in the course or unit/s of study specified in this form and that, I will need to re-enrol in the unit/s to complete these.
- should I wish to re-enrol in the unit/s of study or enrol in subsequent unit/s of study **post my withdrawal**, I must contact Skills Training Australia and complete a new application form.

I declare the information I have given on this application is correct. Please amend my records to show that I am withdrawing as indicated above.

Student Signature:

Date:

OFFICE USE ONLY:

Date received:

Amend student management system:

- Withdrawn without penalty**
- Failed**

STA Loan Tracker Updated: **Yes** **No**

Additional notes (if applicable):

STA delegate signature: